



Coiste Gairmoideachais Chontae na Mí

Fiúntas agus Nuálfocht in Oideachas

County Meath VEC

Excellence and Innovation in Education

GARDA VETTING POLICY

Co. Meath VEC is committed to practices which safeguard the welfare of students. In this regard, the Committee will endeavour to follow careful procedures for the recruitment and selection of staff.

Recruitment & Selection

Appropriate recruitment and selection procedures for staff in the context of child protection have been adopted by Co. Meath VEC and include the following:

1. Confirmation of the identity of the applicant including personal details obtained through use of an application form.
2. Requirement of a declaration of previous convictions and submission to formal checks for candidates who's work will bring them into contact with children and vulnerable adults or who will have a management responsibility in relation to those whose work bring them into such contact.
3. A clear guarantee that disclosed information will be treated in confidence and not used against applicants unfairly, including adherence to the Central Garda Vetting Unit Code of Practice.
4. Documentary evidence of qualifications.
5. Use of several selection techniques to maximise the change of safe recruitment (e.g. interview, reference checks etc.).

Disclosure

Co. Meath VEC is registered with the Central Garda Vetting Unit (CGVU) who provide a disclosure service for organisations who have staff positions which involve regular unsupervised access to children and vulnerable adults. As part of the Committee's recruitment and selection process, offers of employment to posts where working with children and vulnerable adults is an expected part of the job, will be subject to CGVU disclosure.

Co. Meath VEC reserves the right to re-vet all staff employed in positions which entail working with children and vulnerable adults at any time during their employment with co. Meath VEC.


General

Staff whose position requires them to work with children and/or vulnerable adults must undergo Garda vetting. Staff must continue to be able to satisfy this condition throughout their employment with Co. Meath VEC. Failure to do so will result in the termination of employment.

Staff who have been convicted of any offence relating to children or vulnerable adults and/or who are subject to disciplinary action or sanction relating to children, will not be permitted to work in any position or on any project which involves contact with children and vulnerable adults.

Similarly, staff who have been subject to disciplinary action or sanction relating to children, will not be permitted to work in any position, or on any project, which involves contact with children and vulnerable adults.

Policy adopted by Co. Meath VEC – Oct 06

Signed: 

Peter Kierans

Chief Executive Officer